



Kilmory, Lochgilphead, PA31 8RT  
Tel: 01546 602127 Fax: 01546 604444  
DX 599700 LOCHGILPHEAD  
e.mail –nigel.stewart@argyll-bute.gov.uk

18 March 2008

## **NOTICE OF MEETING**

A meeting of the **AUDIT COMMITTEE** will be held in the **MEMBERS ROOM, KILMORY, LOCHGILPHEAD** on **THURSDAY, 27 MARCH 2008** at **11:00 AM**, which you are requested to attend.

Nigel Stewart  
Director of Corporate Services

## **BUSINESS**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST (IF ANY)**
3. **MINUTES**  
Audit Committee 14 December 2007 (Pages 1 - 6)
4. **ANNUAL ACCOUNTS 2007/2007 - FINANCIAL STATEMENTS**  
Report by Head of Strategic Finance (Pages 7 - 8)
5. **AUDIT PLAN 2007/2008**  
Report by Grant Thornton (Pages 9 - 30)
6. **PROGRESS REPORT ON INTERNAL AUDIT PLAN 2007-2008**  
Report by Internal Audit Manager (Pages 31 - 34)
7. **STRATEGIC AUDIT PLAN 2008-2011**  
Report by Internal Audit Manager (Pages 35 - 60)
8. **EXTERNAL AND INTERNAL REPORT FOLLOW UP 2007-2008**  
Report by Internal Audit Manager (Pages 61 - 76)
9. **RISK MANAGEMENT AND BUSINESS CONTINUITY STRATEGY**  
Report by Governance and Risk Manager (Pages 77 - 78)

**10. SUMMARY OF QUARTERLY PERFORMANCE REPORTS**

Report by Chief Executive's Unit (Pages 79 - 82)

**11. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE**

Report by Internal Audit Manager (Pages 83 - 142)

**AUDIT COMMITTEE**

Councillor Gordon Chalmers  
Councillor Bruce Marshall  
Ian M M Ross  
Christopher Valentine

Councillor Mary-Jean Devon  
Councillor Roderick McCuish  
Councillor Ron Simon

Contact: Fiona McCallum

Tel. No. 01546 604406